



3501 E. 71st St.
Loveland, CO 80538
Phone: (970) 226-3647
Fax: (970) 226-2968
www.nocohumane.org

Veterinary Services Volunteer Descriptions

Department Assistant

Description:

Veterinary Services provides all veterinary needs to all animals currently at NOCO Humane. Veterinary Services volunteers will begin as department assistants, ensure the Vet Services area remains disinfected, and assist with preparing surgical packs, laundry, and restocking. After proving proficiency in these areas, volunteers are able to move on to assisting with surgery preparation, recovery, and vet exams.

Objective:

To assist Veterinary Services with daily duties. Participate in keeping the exam room and surgical suite clean, safe, and as comfortable as possible for the animals in our care.

Supervision:

Directly reports to Veterinary Services Department Volunteer Supervisors. Indirectly reports to the Supervising Veterinarian, Shelter Veterinarian, and other Veterinary Services staff.

Requirements:

Vet Services Volunteers must be at least 18 years of age
Must be able to handle exposure to injured or ill animals, as well as potential to exposure of humane euthanasia
Volunteers must complete a national criminal background check and sex offender search.

Commitment:

Veterinary Services Volunteers must commit to one two-hour shift per week for a minimum of six months.

Physical Activities:

All volunteer work will be performed in the animal shelter setting. There is a potential for exposure to zoonotic diseases and cleaning chemicals, exposure to dangerous and fractious animals, exposure to high noise levels when in kennel area, and a potential for animal bites and scratches while handling animals

Training:

- Attend a Volunteer Orientation
- Interview with a Veterinary Services Department Volunteer Supervisor
- Attend hands-on Animal Handling Training
- Attend on the job first shift training with a staff member or experienced volunteer

Duties:

- Cleaning the surgical suite, treatment room and recovery rooms, including any cages or recovery bays
- Cleaning surgical instruments
- Wrapping surgical packs
- Assisting with surgical laundry
- Restocking supplies throughout treatment room as needed
- Other tasks as assigned

Dress Code:

- Blue volunteer t-shirt
- Closed-toe shoes
- Pants
- Please note that you will be handling cleaning chemicals and animals so be aware that clothing may get dirty.



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Surgery Technician Assistant Volunteer

Description:

Veterinary Services provides all veterinary needs to all animals currently at NOCO Humane. Veterinary Services volunteers will begin as department assistants, ensure the Vet Services area remains disinfected, and assist with preparing surgical packs, laundry, and restocking. After proving proficiency in these areas, volunteers are able to move on to assisting with surgery preparation, recovery, and vet exams.

Objective:

To assist Veterinary Services with daily duties relating to surgery preparation and recovery for animals currently staying at NOCO Humane. Additionally, assist Veterinary Services with animal examinations, vaccinations, and other medical treatments. Retrieval of animals from kennels, walking dogs on a leash, and placing cats and small mammals in crates. Animal restraint may be necessary in certain situations, as well as exposure to difficult situations.

Supervision:

Directly reports to Veterinary Services Department Volunteer Supervisors. Indirectly reports to the Supervising Veterinarian, Shelter Veterinarian, and other Veterinary Services staff.

Requirements:

Vet Services Volunteers must be at least 18 years of age

Must be able to handle exposure to injured or ill animals, as well as potential to exposure of humane euthanasia

Volunteers 18 years of age and older must complete a national criminal background check and sex offender search.

Must complete 16 hours as Department Assistant with staff approval to move up

Commitment:

Veterinary Services Volunteers must commit to one two-hour shift per week for a minimum of six months.

Physical Activities:

All volunteer work will be performed in the animal shelter setting. There is a potential for exposure to zoonotic diseases and cleaning chemicals, exposure to dangerous and fractious animals, exposure to high noise levels when in kennel area, and a potential for animal bites and scratches while handling animals

Training:

- Attend a Volunteer Orientation
- Interview with a Veterinary Services Department Volunteer Supervisor
- Attend hands-on Animal Handling Training
- Attend on the job first shift training with a staff member or experienced volunteer

Duties:

- Move animals to Vet Services kennels including walking dogs outside prior to surgery
- Assist veterinary technicians with restraint of shelter animals for pre-medicating and induction, examinations, vaccinations and other medical treatments as requested.
- Perform basic husbandry procedures (ear wiping, nail trimming and applying eye lubricant, etc.) for induced surgery patient
- Assist moving surgery patients into surgery as requested
- Receive post-op patients from veterinary staff member
- Monitor multiple patients post-op: extubation, take temperature, check incisions, etc.
- Clean recovery bays as patient is moved to surgery holding kennel including replacing bedding in kennels
- Assist with other departmental duties as assigned.
- Complete Department Assistant duties and other assignments as needed

Dress Code:

- Green volunteer t-shirt
- Closed-toe shoes
- Pants
- Please note that you will be handling cleaning chemicals and animals so be aware that clothing may get dirty.